

ASSIST4 EXPORT

EXPORT DOCUMENTATION AND ELECTRONIC CUSTOMS SOLUTION FOR INTERNATIONAL TRADE COMPLIANCE



What is the ASSIST4 Export Packaged Service?

SAP customers face ever-increasing challenges when exporting their goods. One of the biggest issues for an organisation is being able to quickly and easily produce accurate export documentation and Customs declarations. ASSIST4 Export incorporates a set of the most commonly required export documents. The documents held in ASSIST4 Export conform to UK, EU, and international standards (where applicable) and are kept up-to-date with regulatory changes via regular updates.

In conjunction with accurate documentation, it is important that accurate electronic declarations are made to Customs. Therefore, ASSIST4 Export features a National Export System (NES) module and an Intrastat module to facilitate this.

ASSIST4 Export also makes it easier for companies to process export consignments for which there is no order within the SAP system. With the flexibility of ASSIST4 Export, these ad-hoc shipments can be processed easily and the associated documentation generated.

As ASSIST4 Export is designed to ensure correct presentation of data on relevant export documentation and electronic declarations, the risk of mis-declaration is minimised and potential fines or penalties can be avoided. ASSIST4 Export enables the user to retain the responsibility of producing accurate documentation and helps to avoid the potential for costly delays in physically shipping the goods.

What we will do:

Within the scope of the Packaged Service we will:

- Install software and connect to an existing SAP system via an Idoc interface
- Configure the solution
- Undertake unit and system testing
- Transfer knowledge to up to 3 key staff
- Deliver documentation.

What you will get:

AEB's ASSIST4 Export Packaged Service includes a range of modules and documents that enable exporters to quickly and easily produce accurate export documentation and Customs declarations.

The system includes the following key functionality:

- Range of most common **despatch and export documents** (A.TR, EUR.1, Certificate of Origin EU, Certificate of Origin Arab-British, CMR, ECSI, Invoice, Packing List, SAD C88, Standard Shipping Note, EAD, ESS)
- **National Export System (NES) declarations** submitted directly to UK Customs
- **E-mail** despatch and export documents to any recipient directly from the system
- **Proof of Export** monitoring capabilities
- **Intrastat declarations** in Customs-approved format.

Resulting in:

- Seamless integration with your SAP system
- Produce export documents and electronic declarations according to regulatory requirements
- Reduce risk of fines and penalties
- Increased efficiency in your Customs processing through automation and standardisation
- No more shipment delays due to incomplete or erroneous customs documentation and declarations.



AEB ■■■■

ASSIST4 EXPORT

EXPORT DOCUMENTATION AND ELECTRONIC CUSTOMS SOLUTION FOR INTERNATIONAL TRADE COMPLIANCE



Requirements:

- SAP® R/3 v.4.6C or above
- Operating system of
 - Separate server
 - Windows 2000 Server or Windows 2003 (up to SP2), 32 Bit
- Free hard disk space for installation: at least 10 GB
- LAN bandwidth: 100 Mbit/s
- Lotus Notes, MS Outlook, or direct SMTP access
- Oracle, MS SQL Server, or Sybase Adaptive Server Anywhere database.

Restrictions:

- 1 SAP instance including Test and Production
- 3 system users
- Up to 500 export items declared per month.



AEB ■■■■

ASSIST4 EXPORT FREQUENTLY ASKED QUESTIONS



Q: How is the ASSIST4 Export system connected to SAP R/3?

A: The ASSIST4 Export package is linked to the SAP R/3 system via an Idoc delivery note interface. On automatic download of the Idoc data, all fields populated in the Idoc are stored into the ASSIST4 Export database and will be available for processing by the user.

Q: Export processing is quite complex. Does this mean ASSIST4 is?

A: Throughout the system, ASSIST4 Export features easy-to-use drop-down menus. The user is guided through the data entry process by an ASSISTant which prompts the user for data necessary for that particular consignment. Complex Customs rules (such as those relating to NES) are managed internally within the system making the process as simple as possible for users.

Q: What experience does AEB have in this area?

A: AEB is one of Europe's leading providers of supply chain logistics software and has been delivering export solutions to customers for over thirty years. We are proud to have over 5000 customers worldwide.

Q: Are the documents up-to-date?

A: As part of the Packaged Service, AEB will deliver updates to the system should there be any regulatory changes that affect the documents or declarations to Customs. We have a dedicated team that monitors Customs regulations throughout Europe and beyond and is responsible for ensuring that our systems are up-to-date.

Q: Does the system require a lot of manual data entry?

A: No. A significant proportion of the data required for the export documentation and declarations is downloaded from SAP R/3. Any additional data can be easily added into the shipment via drop-down menus that are linked to the ASSIST4 Export master files. Producing accurate documentation and declarations is therefore a very simple process that can be completed in a few minutes and with minimal (if any) typing.

Q: I'm concerned about Customs and VAT audits. Will ASSIST4 Export help?

A: Certainly. One of the core features of the system is that it enables exporters to provide a complete record of shipments to regulatory authorities. The NES module, for example, features a full history of all electronic messaging between the exporter and Customs. Importantly, it also enables the exporter to receive the electronic proof of export (known as the Goods Departure Message) directly into the system. All documentation and declarations conform to Customs standards and are updated by AEB should any regulations change.



AEB ■■■■

ASSIST4 EXPORT RETURN ON INVESTMENT



Significant cost savings can be achieved through efficient processing of export shipments using ASSIST4 Export. The accurate documentation and declarations that the system enables companies to produce helps them to avoid potential costly delays at borders.

Complex declarations can be handled quickly and easily via the system. Intrastat declarations, for example, can take companies many hours to compile. With the ASSIST4 Export system, the monthly Intrastat declaration can be produced with just a few mouse clicks.

National Export System (NES) declarations are often outsourced by exporters to their forwarders or agents. The charges for this service can, however, be very high and are often in the region of £20-£30 per consignment. Given that the processing of NES declarations in the ASSIST4 Export system is included in the cost of the Packaged Service and that declarations are made via the e-mail system, significant savings can be made in this area. Many of our customers save thousands of pounds on this feature alone and some achieve a return on investment within a year just on the basis of NES declarations.

Processing of consignments in ASSIST4 is a very quick and easy process. On automatic download of the Idoc data, all fields populated in the Idoc are stored into the ASSIST4 Export database and are available for processing by the user. Additional data relating to the shipment (e.g. forwarder details) can be manually added by the ASSIST4 Export user via the easy-to-use drop-down menus. Given this, an export shipment including a full set of documentation and NES declaration can take just a few minutes to generate.

Key benefits

- Increased regulatory compliance
- Reduced risk of fines and penalties
- Increased efficiency in your Customs processing through automation and standardisation
- No more shipment delays due to incomplete or erroneous Customs documentation and declarations.



AEB ■■■■